

**R.K. Kittay Library
Trustee Meeting Minutes
February 13, 2023**

Members Present: Arlene Horn, Jean Nardi, Judy Zinn, Carey Braidt, Anniken Davenport, Sarah Porter Erica Shott and Director Stephen Niles

Call to order at 7:03 by Judy Zinn

Approve Minutes – Motion to accept January minutes; Arlene. Second by Carey. No discussion. Motion carried.

Financial Report: Jean presented the January financial reports. We are going to buy the online version of Quickbooks and we will set it up new with Nicole for next month.

Approve Financial Report -Motion to accept January treasurer report; Anniken. Second by Sarah. No discussion. Motion carried.

Directors Report: Stephen officially hired Olivia. She started on Tuesday. Will be pulling reports for overdues. She will cover first 2 Tuesdays and then will be flexible to cover as needed (except Fridays). Continue cataloging (Allie has finished the adult collection). Next projects: J FIC Audio (Olivia) and J FIC (Allie). Waiting for the town to remove the dead bird from the chimney. Will bring up at the selectboard meeting if it isn't removed by Tuesday. Craft group starting Thursday... will be the 2nd Thursday regularly 6-7pm. Advertised on website, monthly newsletter, Facebook, PO, Front Porch Forum. Carey is the next artist March and April. Reception in April for poetry month. Carey will get back to us with date. Received \$80 commission from Chris Smith.

Old Business:

No Strings – March 25th at 2pm. Firehouse is booked. Stephen will bring punch supplies and board will bring cookies. Erica will email once the topics are sent to us.

Election/Board Paperwork- Erica, Carey and Anniken have submitted their paperwork.

New Business:

Spring Plant Sale – We will discuss details in March after new year starts with new officers. May 20th is tentative date.

Scholarship – We will advertise the updated (and simplified) application process. Will reach out to schools to get the process started. Stephen will start to advertise the scholarship. Applications should be in by May 1st, 2023. Application, essay and activity list. Elementary schools will choose their award recipients.

Easter Egg Hunt – Join up with the Church and Village Trust to have the event on the Green. We will work out the details. April 8th. Start at 10:30am. Easter backdrop for photos – Stephen will order one. Easter bunny suit?

Other: Jean is going to resign from her officer position. Erica is interested in treasurer, which means we need a secretary. Think about it for next meeting! Jean would also like new ideas and get more assistance with the golf tournament (or if there's someone willing to take it over).

Thank you notes: All thank you notes have been done!

Adjourn 8:15pm by Judy Zinn.

Next meeting March 20, 2023

Submitted by Erica Shott