

**R.K. Kittay Library  
Trustee Meeting Minutes  
July 17, 2023**

**Members Present:** Arlene Horn, Judy Zinn, Anniken Davenport  
Carey Braidt, and Director Stephen Niles

**Members Absent:** Jean Nardi, Erica Shott, Sarah Porter

**Call to order at 7:03 pm by Judy Zinn**

**Public Comments:** Mr. Michael Krauss, Rupert resident and proprietor of Authentic Designs, confessed to taking the book drop last year, solving an enduring mystery. His father had made it over 30 years ago and he is going to rebuilt one that is not rotted and will be water tight and capped in copper. He reserves the right to add the book titles to the drop box just as his father had done over 3 decades ago, delighting patrons with an eclectic mix of titles classic and subversive – titles that may or may not be contained in the library’s collection.

**Approve Minutes** – Motion to accept June minutes; Moved Arlene seconded by Judy. No discussion. Motion carried.

**Financial Report:** Notes from Erica provided via email as she was absent. “The Endowment Report - at the end of the first quarter, we were up almost \$10,000. I added the total as of today, and it has gone down a bit... but we'll see what happens at the end of the next quarter!” A discussion ensued on the current state of the endowment fund, with some history shared with relatively new trustees. There were questions of the exact mix of investments that now make up the portfolio as it had been shifted from what was low-return CDs into other safe assets. Anniken requested details on the current investment strategy. Will revisit.

**Approve Financial Report:** Tabled as Erica was not there to answer questions. Carey suggested, second Arlene Agreed unanimously. Motion carried.

**Directors Report**

**Ongoing Projects:**

Working on the DVDs now and as soon as those sections are complete we will be done cataloging. Yard games are cataloged with the exception of corn hole (waiting on a backorder for a lighted version). We presented them at the s’mores event at the Rupert Village Trust on Saturday the 1st.”

**Fundraising:** Stephen met with Tyler Doggett about the possibility of another donation to the library and he has generously offered to make another donation through his family’s Gosnell Foundation. The donation will total \$5k with \$2000 earmarked for the summer reading program and \$3K for general library usage. Should arrive mid to late fall through the Gosnell Foundation. Everyone expressed appreciation for the generous donation.

**New projects:**

**Mums and pies fundraiser:** We have selected the date for the Mums & Pie Sale, Saturday Sept. 23rd. This will be in coordination with the Congregational Church's rummage sale and RVT basket party and BBQ. Carey arranging for the mums – see update below. We will also have live music and our yard games for entertainment.

**Old Home Days participation:** Everything has been ordered and arrived for the Old Home Days Parade. August 12 is Old Home Days Parade day – open 10 am to 5 pm that day. We'll have a photo opportunity with a "Where the Wild Things Are" backdrop and people will be able to decorate their own crowns to be "Max" from the story.

### Old Business:

**Golf Tournament:** Discussion on the amount earned last year versus this year. Profit from this year's event was \$ \$ 2,881.60. Discussion of raising price of the tickets – and discussion of retaining the ticket price. Discussion of adding silent auction option to some of the bigger prices. Discussion of more outreach to encourage greater participation and raise profit. Maybe flyer at other golf courses would help. Discussion of updating flyer to indicate that the tournament consists of teams of four players.

**Old Home Day:** See above

**Summer Reading Program:** 7 summer reading participants for the program that runs from 9 am to noon. Discussion of a longer program but would require a whole lot more regulatory compliance. Sticking with current program.

### New Business:

**Advertising Policy:** Stephen presented another draft of the advertising program – Discussion on refunds for programs – do we give refunds? Consensus is no refund and amount will be considered a library donation. Could state up front it is a suggested donation. Discussion of director being responsible for all posters and advertisements created by the library. Will consider redraft addressing refunds and advertising responsibility at August meeting.

**Use of Library:** Call from resident to Judy– can the library be used for tutoring a student? Trustee consensus was that such use must be during public hours.

**Other:** Mums sale – Laura referred Carey to distributor for the mums. Carey is connecting with them – will be fewer numbers of each color and but same total – will add orange. Discussion of later date. We did have more preorders last year so date may not make much difference – and they may be slightly more open. Carey is getting price. Her understanding is that the distributor will deliver the mums directly to us. There will be live music and pies.

Motion to adjourn –Arlene, second Carey – motion carried.

**Adjourn 8:20 pm by Judy Zinn.**

Next meeting August 21, 2023

Submitted by Anniken Davenport