

R.K. Kittay Library
Trustee Meeting Minutes
October 17, 2022

Members Present: Arlene Horn, Sarah Porter, Jean Nardi, Judy Zinn, Erica Shott and Director Stephen Niles
Absent: Carey Braidt, Anniken Davenport

Call to order at 7:00 by Judy Zinn

Approve September Minutes – Motion to accept September minutes, Arlene. Second by Judy. No discussion. Motion carried.

Financial Report: We received several donations in memory of Thelma. Mum sale made \$781 and the used book and bake sale made \$296. Some of the regular expenses are for two months on the profit and loss. Net income \$1943.54 to date.

Approve Financial Report –Motion to approve September financial report made by Erica, second by Sarah. No discussion. Motion carried.

Directors Report: The opened entry is going over well, with the new furniture from the rummage sale. Traded the round table with a nicer, more stable rectangular table. Updates: Cataloging - We are almost at the halfway point for cataloging the collection. We are getting to the sections that will take more work to complete. There is a new section called the Rupert Collection that is books written by and/or about Rupert. All non-fiction is now in one place. YA is complete... cataloged, labeled, etc. Programs - Scary Stories by the Cemetery on Friday October 28th. I will be doing normal advertising for it along with emailing Mettawee School. Next Plans: Cataloging - This will be my main focus in November to hopefully finish by the end of the year. Programs - I would like to run a centerpiece making class December 18 for the Holidays. Open house went well, music was nice, all bakery sold and someone picked up the extra books left over from the sale. The Story Design Workshop went well, we had about 7 attendees per session.

Old Business:

September Event- Discussed in financial report (income) and Director's Report (informational).

New Business:

Solicitation letter –Reviewed and approved the letter. Stephen is going to work on logistics and let us know when we can come and prepare the mailings.

Other –

Dona Friedman, new artist, will have an open house on November 13 at 2pm.

It was shared that Paul Kittay passed away. A future memorial will be announced.

Adjourn 7:50pm. Motioned by Sarah; second Arlene 2nd. Motion carried.

Next meeting November 14, 2022

Submitted by Erica Shott