

**R.K. Kittay Library
Trustee Meeting Minutes
September 19, 2022**

Members Present: Arlene Horn, Sarah Porter, Carey Braidt, Judy Zinn, Erica Shott, Anniken Davenport and Director Stephen Niles

Absent: Jean Nardi

Call to order at 7:05 by Judy Zinn

Approve August Minutes – Motion to approve August minutes made by Carey, second by Anniken. No discussion. Motion carried.

Financial Report: Treasurer unexpectedly unable to attend. No verbal report. Profit and Loss for August and January through August presented on paper. No questions.

Approve Financial Report – Motion to approve August financial report made by Carey, second by Arlene. No discussion. Motion carried.

Directors Report: Volunteer is helping catalog fiction, Stephen will work on non-fic. Pilcrow has been cataloged and are available. Open House on Saturday the 24th and On-Tone Music will perform. Story Design workshop has had a solid turnout and only 2 more classes to go! Judy and Stephen had a phone conference with Tyler Doggett, regarding a donation of \$5000 from his foundation (covering summer reading and possibly a No Strings performance) and \$3000 to use for library materials. Stephen will continue working on collection and writing procedures as he goes. Upcoming: holiday centerpiece workshop, Dona Mara – next artist, and discussion on “senior lounge”. Stephen will also be cleaning up paperwork once we determine the retention rules for municipal libraries. New hours poll: public prefers the newly suggested hours. Cleaned up the mailing list for the appeal. New Lego kits for in library use. Open House posters are created to hand out.

Motion to change the hours of the library but not implement until January by Anniken, second by Sarah: T, Th 4-7; W, F, Sat 10-1. Some discussion. Motion carried.

Old Business:

Mum Sale- Two pies left, need more volunteers and to schedule on a day when more people can help. Some mums left, but they’re still being sold. Preliminary count: \$911 cash/\$1124 checks. Next year we will charge more for pies. Raffle is still going on and we will draw the winner at the Open House.

September Event- Book and bake sale/Open House 10am-1pm at the Library.

Doggett Donation: Discussed in Stephen’s Report

Mailing List: Covered in Stephen’s Report.

New Business:

Solicitation letter – Stephen worked a draft from last year’s letter. A few suggestions were made and Stephen will work on it a little more. Carey suggests earlier in November. Stephen can print a master copy and have it at his desk for review.

No Strings – do we want to have it again in winter? Stephen suggests February when people need something fun to do! Everyone agrees!

Other – Someone at the plant sale said we should be asking for more money from the town. We should start thinking about a plan to increase our town appropriation.

Thank you notes: Carey is working on the thank you notes from the mum sale. Judy sends one to Jennifer Daley who helped move mums at the end of the sale.

Adjourn 7:50pm. Motioned by Carey; Sarah, Anniken and Arlene 2nd. Motion carried.

Next meeting October 17, 2022

Submitted by Erica Shott