

**RK Kittay Public Library
Board Meeting Minutes
April 2024**

Attendees: Judy Zinn, Arlene Horn, Sarah Porter, Carey Braidt, Erica Shott, Stephen Niles (Director)

Absent: Jean Nardi, Anniken Davenport

Called to Order: 7:05pm

March Minutes Approval

Motion to approve the minutes from the March meeting - 1st Sarah/2nd Carey

Passed with no discussion

Treasurer Report

On track with everything, nothing exciting. No endowment report, they only come out quarterly.

Internet grant received \$18,000 from the VT Dept. of Libraries

Motion to approve the report - 1st Arlene/2nd Sarah

Passed with no discussion

Directors Report

DVDs are all labeled, general fiction being worked on. Golf Tournament save the dates have been mailed along with the player registration letter. Easter Egg Hunt was another success, discussion to move to a later time was had and we'll try holding the hunt portion of activities at 11am. The estimate for the purchase and installation of new internet equipment and service was provided by Northshire Networks, total is \$6,950 and will be covered by the internet grant. The remainder of the grant will be used to pay for the service until it is all used up.

Goals Committee

Painting is pretty much set, the library will have to close for 2 Saturdays while painting is happening. An extra light fixture will be made by Authentic Designs to match the existing pendants. Dan Nardi will install recessed lighting in the children's area and the fixture in the non fiction area. He will only charge for materials.

Carpeting is in progress (will be wall to wall vs. carpet tiles), WCW is the lead for carpeting.

Scholarship

2 applications received

Will meet following this meeting to decide and let the recipient know.

Website

A discussion on how the website was set up and who pays for it. We will need to purchase the next step up in plans to cover our needs now and in the future. A motion to approve the increase to our budget in the amount of \$72 was made (1st Sarah/2nd Arlene) and passed.

Public Computer

Discussion to purchase a new computer for the library so we can replace the public computer. The proposed purchase would be under \$500, the budget line item would be from the Building Repairs and Needs. It was debated whether or not we had the budget and/or need for a public computer. The decision was that yes we do need a public computer and that with careful spending from that budget line item we would be ok.

Motion to approve purchase - 1st Erica/2nd Arlene

Motion passed

Vacuum

New vacuum is needed for the library. A new vacuum was selected and purchased for \$135. Since the director cannot make single item purchases over \$100 this had to be a board decision.

Next meeting will be Tuesday May 21st (tentatively)

Meeting adjourned: 8:39pm

Minutes taken and submitted by Stephen Niles