

**R.K. Kittay Library
Trustee Meeting Minutes – Draft Corrected
July 15, 2024**

Members Present: Arlene Horn, Judy Zinn, Anniken Davenport, Erica Shott,

Members Absent: Sarah Porter, Jean Nardi

Call to order at 7:07 pm by Judy Zinn

Public Comments: Albert Davenport

Approve Minutes – Approve minutes from June 2024. Judy so moved, Arlene second. No further discussion. Motion carried.

Financial Report and approval: Erica submitted June financials. No questions. Motion to approve – moved by Arlene second by Anniken, no further discussion motion carried.

Directors Report:

Ongoing -

We are prepping what we can for the upcoming painting and new carpeting. Can't do too much with SRP happening. The notice has gone out in the newsletter and posted on the doors about the closure during renovations.

Book Buddy Packs are all set up and out for circulation. We have a total of 6 based on this year's SRP theme "Adventure Begins at Your Library".

Upcoming -

The Vikings are on August 3rd, prior to our reopening. We'll be set up on the lawns around the library. I'm hoping this will break our bad luck streak with getting attendees for programs.

Pollinator Program: unfortunately, no children showed up, we had 3 adults attend.

Summer Reading Program: all appears that it is going well. There are 6-8 kids that are attending.

Agenda

Old Business:

Goals Committee – Date set to get ready for clearing out for painting and carpeting.

Pollinator Program – see above – Judy was here for the pollinator program – It was day before 4th of July which may have contributed to low attendance.

Summer Reading Program – see above and Kelli said there were seven children. Fewer younger kids this year.

New Business

Trustee Position – update is that the Select Board said they will post the position. Judy asked Debbie Baker about posting but did not get an answer. Judy will follow up. As of today, there is no posting on the Rupert town website.

Policy – review if available – Anniken discussed need for a policy on paying director for hours worked in addition to his regular hours. Checking to see if we can get guidance from state of Vermont division of libraries as to whether we're covered as municipality for wage and hour exception or if we are a small non-profit. Indicators are mixed. Discussed the need for a policy either way.

Job Description – Anniken reviewed Stephen's job description and will ask him to add any other duties/activities that are not reflected in the description so we have an accurate and up to date version that we can discuss.

Other - none

Thank you notes - none

Next Meeting – August 19, 2024

Adjourn. Arlene erica carried 7:30 by Judy Zinn.

Submitted by Anniken Davenport