R.K. Kittay Library

Trustee Annual Meeting Minutes – Final as approved April 13, 2026

March 16, 2026

Members Present: Jenna Devany Waters, Morgan Horton, Judy Zinn, Anniken Davenport, Sarah Porter, Lynn Vail, Wendy McRoy

Members Absent: Jean Nardi

Call to order at 7:03 pm by Judy Zinn

Vote on officers to form reconstituted board:

President – Judy nominated by Anniken second by Morgan. No other nominations. Vote unanimous

Secretary – Anniken nominated by Judy second by Morgan. No other nominations. Vote unanimous

Treasurer – Lynn nominated by Wendy second by Sarah. No other nominations. Vote unanimous.

Public Comments: None

Approve Minutes – Morgan moved Sarah second. No Discussion. February minutes approved.

Treasurer's Report: Discussion over treasurer reports and need for clarity. Discussion also about the need for a second set of eyes and ears for the Treasurer's duties and the creation of an assistant treasurer position. If amended bylaws are approved on second reading, would establish an assistant treasurer position and Board would vote on a nominee for that position – both events expected at April meeting.

Director's Report:

- **Cleaning:** Laura has offered to clean for an additional 30 min each session as a donation so that she is able to adequately clean the space (we would provide a receipt for the donated time). Is this agreeable? **Board agreed**
- **SRP:** 12 kids are currently registered, 8 to go
- **2026 Proposed Budget:** Shared and discussed with a blank for librarian's salary pending discussion later tonight.

New and Old Business:

- **Elect officers** – see above

- **Feedback on bake sale** – wide ranging discussion on its wild success and the generosity of our neighbors. Discussed bake sale at primary and general election as additional fundraising.
- **Fundraising:** Bingo at Modern Woodsman**:** Discussed upcoming event on Sunday March 19, including schedules for volunteers. Finalized schedules. There was also a wide-ranging discussion of other fund raising efforts including creating a scannable QR code to encourage donations and doing digital appeals. There was also discussion on celebrating the 250 anniversary of the US this summer and creating library swag to sell as a fundraiser as well as the float we will be having in the parade during Old Home Days.
- **Scholarship:** Forms have been sent out for the annual scholarship for a graduating Rupert senior. Essay required. Scholarship is $250. There are also two reading gift cards that will be provided to two graduating sixth graders from Mettowee School.
- **Easter egg hunt:** Planned for April 4 on the common. Planning well underway.
- **Bylaw amendments:** Discussion on amendments proposed including adding Assistant Treasured and voting by email with restrictions on when and how that would occur and be recorded by the secretary for inclusion in the following month's minutes. Morgan motioned for approval Sarah second Motion carried.
- **Executive session** called to discuss a routine personnel matter.
- **Following executive session –** Decision to raise salary by 3% and increase hours from 15 to 20.

Next meeting – April 22

Adjourn

Respectfully submitted by Anniken Davenport