

R.K. Kittay Library

Trustee Meeting Minutes – Draft

April 28 17, 2025

Members Present: Jenna, Anniken Davenport, Erica Shott, Morgan Horton, Kristin Finch, Judy Zinn, Sarah Porter

Members Absent: Jean Nardi

Call to order at 7:04 pm by Judy Zinn

Public Comments: None

Approve Minutes – Approve minutes from March 2024. Morgan so moved, Erica second. No further discussion. Motion carried.

Financial Report and budget approval: We do not have a cushion because of the overrun for the painting (approx. 2X estimate) May plant sale will help, endowment – Erica asked the - \$2198.50 is quarterly dispersal. Discussion – what are our regular monthly expenses? Regular expenses are about \$2K. Motion to withdraw as an emergency \$1200 from Endowment – Motion by Anniken Second _____ Motion carried.

Approval of Treasurer’s Report. Motion to approve treasurer report Morgan – second Anniken unanimous approval.

Director’s Report: Recurring sustaining donor may be coming our way – \$10K per year. Probably will be unrestricted.

Egg Hunt: About 70 people total/40 kids participating in the egg hunt. This is down from 55 kids last year, but it is also the first time Easter weekend has coincided with spring break. The Congregational Church provided the art and craft tables and activities again and the RVT provided food/beverages (coffee hour).

Board Game Night – continues to have good turnout and generate enough donations to sustain the program cost (~\$50/mo). Upcoming game night is the Friday before the plant sale—we are featuring a game called “Planted” to promote the fundraiser.

Spring Break Movie Matinee- only had 2 families/5 kids, but was a lot of fun and all the kids expressed interest in coming back for another movie/craft day. This is a low- to no-cost program to run.

STEAM Saturdays have been getting good feedback! This month we did LEGO challenges, origami, and offered take-home watercolor kits (free to the library as part of Fair Housing month campaign).

Development: Jenna has secured a donation promise from someone who is interested in becoming a sustaining donor. They will set up their initial donation this month and would like to commit to a recurring annual donation.

New program (Cookbook Club) starting in May - This will be hosted in the Sheldon Store so we have access to their kitchen facilities. This is expected to have no program costs.

6th grade gift certificates - Northshire Bookstore will donate two \$25 - gift certificates

CLiF Grant – Second author event is scheduled for May 9th at the elementary school. Jenna will be present to oversee the book giveaway and talk about the library.

RVT wants to confirm a date for the fall mums sale. See below new business – date set for September 13

3D printer donation from Dan Horton

Old Business

Plant Sale – 9-1 finalize plans: Anniken will pick up plants. No veggies some herbs some potato vines. We will check competition to set prices and push for garden donations

Golf Tournament – update – letters out posters to distribute – teacup auction – go around and get donations. What about food? In progress.

High School Scholarship – no applications – Jenna sending a last-minute plea via social media and schools

Easter Egg Hunt – Feedback/comments – see above director's report.

Bylaws – started not finished

New Business

Mum Sale – Rupert Trust September 13 -

Art Show Long Trail perhaps. – Have two scheduled for the fall.

Future Planning - We need to think about more fundraising . There may be more operating grants available. Next time – each trustee will think of one goal by next meeting.

Other

Thank you notes

Next meeting – May 19, 2025

Adjourn

Respectfully submitted by Anniken Davenport