

**R.K. Kittay Library
Trustee Meeting Minutes
November 14, 2022**

Members Present: Arlene Horn, Sarah Porter, Jean Nardi, Judy Zinn, Carey Braidt, Anniken Davenport Erica Shott and Director Stephen Niles

Absent:

Call to order at 7:00 by Judy Zinn

Approve October Minutes – Motion to accept October minutes, Sarah. Second by Jean. No discussion. Motion carried.

Financial Report: Correction: Mum sale made \$982. Total expense for October: \$1824.29. Net income for October: \$7418.42.

Approve Financial Report –Motion to approve October financial report made by Anniken, second by Carey. Changed mum total. Motion carried.

Directors Report: RK Kittay Public Library Directors Report November 2022 Updates: The “Scary Stories by the Cemetery” event was a success, we had good attendance (20+) this will become an annual event. Annual Appeal mailing has gone out and now we just wait on donations. I will be writing Thank You’s for them as they arrive. Continuing Items: We are working on getting the collection cataloged into the new system by the end of the year.

Old Business:

Scary Stories – Good comments from the attendees (Sarah reported). Everyone seemed to have fun!

Appeal Letter – Appeal is out! First checks came in today. 360 letters went out.

No Strings –February 25 during at 2pm. Erica will email them to schedule and find out themes.

Artist Open House – Open house new date is December 4th 2-4pm. Rescheduled from November 13th.

New Business:

Library Card Art – Option 1: Stephen will go ahead and start the process.

Other –

*Double sided banner with new hours 2’ x 3’ for out by our current sign. Jean motions to buy the sign, Sarah seconds. Discussion. Approved.

*Arlene asked about the book drop... we still don’t know where it is! We will investigate a bit and then Carey and her husband will make a new one.

*Hildene membership: Should we renew? Yes. Stephen will start to promote it along with the snow shoes.

*Jean would like to have the outside light bulb changed to be a little lighter. Stephen will ask the selectboard.

*Discussion about sharing phone with the historical society. This will require further investigation and discussion.

*Jean is working on our budget for next year. We will finalize next meeting.

*Working on Paul Kittay memorial announcement.

Adjourn 8:08 pm by Judy Zinn.

Next meeting December 19, 2022

Submitted by Erica Shott