

**R.K. Kittay Library  
Trustee Meeting Minutes  
August 15, 2022**

**Members Present:** Arlene Horn, Sarah Porter, Judy Zinn, Erica Shott, Carey Braidt, Jean Nardi, Anniken Davenport and Director Stephen Niles **Absent:** no one!

**Call to order at 7:04 by Judy Zinn**

**Approve July Minutes** – Motion to approve July minutes made by Arlene, second by Anniken. No discussion. Motion carried.

**Financial Report:** Combined June and July for this month's report because Jean was not here to give report last month. Consolidated bill was higher... someone made long distance calls. FirstLight, computer expenses until the next federal grant goes through (the state library does this for us). Golf income is posted in the report, more donations totaling \$664. The endowment has gone down (due to market) since January, second quarter will be reported next month.

**Approve Financial Report** –Motion to approve July financial report made by Erica, second by Carey. No discussion. Motion carried.

**Directors Report:** Stephen is relabeling the kids room, creating new sections to help organize the room. Tyler Doggett, summer resident, after discussing budget with Stephen, offered to use his family trust to fund the summer reading program. Stephen will stay in contact with him. Upcoming programs: writing workshop by Goddard student, Sarah Weiler. Open House September 24<sup>th</sup>: prepped book carts for sale that day, will ask for baked goods in the next newsletter. **Or** bake a pie for the mum sale on September 17<sup>th</sup>. Stephen forgot to get paint samples... for next month? Trash service \$38/month for a few months until everything gets cleared out at the library. Changing hours: Stephen would like to look into changing our hours (polling volunteers). Next year budget: New patron cards since we are going to be automated. Also interested in an administrative assistant. Stephen suggests Olivia because she's been so great and a big help. Will continue to discuss and budget possibly for the start of next year.

**Jean makes a motion to approve the trash pick up every week for three months, Anniken seconds the motion.** After that, Stephen will get a bi-weekly estimate going forward.

**Old Business:**

**Mum Sale-** Waiting to hear from Laura on colors and final prices, plus possible ornamental greenery. Last year \$9 kale/cabbage/mums – unless there's a significant increase, we will keep it the same. We will also sell pies.

**Raffle:** Carey suggests a hardware store donate a wheelbarrow and fill it with garden tools and a mum.

Everyone agrees we should do the raffle, Carey and Arlene will work on putting it together.

**September Event-** Book and bake sale/Open House 10am-1pm at the Library.

**New Business:**

We will update the mailing list for the appeal this year. Will also start working on the letter.

Stephen needs his 2<sup>nd</sup> ARPA from the town.

Thank you notes: Jean will take care of the 3 thank you notes for donations received this month.

**Adjourn 7:50pm. Motioned by Anniken, Jean 2<sup>nd</sup>. Motion carried.**

Next meeting September 19, 2022

Submitted by Erica Shott