

**R.K. Kittay Library
Trustee Meeting Minutes
June 16d, 2021
7pm**

Members Present: Judy Zinn, Sarah Porter, Arlene Horn, Carey Braidt, Erica Shott, Peter Casenhiser and Director Casey Czahor

Not Present:

Call to order at 7:01 by Judy Zinn

Approve May Minutes – Motioned by Jean, Arlene 2nd. No discussion. Motion carried.
Correction to May minutes: It is not the senior awards, but the sixth grade awards who get the Northshire gift cards.

Financial Report by Jean Nardi

- \$520 income from the Plant/Book sale.
- Golf tournament was good! \$3271.84 net income
- P&L through end of May (the plant sale is negative because it hasn't been deposited yet)
- Will change newsletter program (Constant Contact) to yearly so we can save \$50-\$60
- \$38,000 in checking right now (that's good for this time of the year)
- Do we want to put money into the endowment? Peter makes a motion to move \$15,000 into the endowment. Arlene, 2nd. Discussion: Carey asked why that jump from \$10,000. Suggesting a smaller amount now and seeing how we do at the end of the year. Motion carried.

Approve Financial Report – Motioned by Arlene, Erica 2nd. No discussion. Motion carried.

Directors Report –

- ARPA – Erica will do the webinar to find out what is involved and what we could use it for.
- Book group – Arlene hasn't had any response yet.
- Volunteers – some of the calendar is filled up. Judy volunteered to do next 2 Wednesdays. We don't have anyone permanently scheduled for Wednesdays.
- Summer Reading – moving forward, animal talk/Jean Ceglowski, Game Warden, Hullabaloo.
- Put the word out for volunteers!!

Old Business:

- **High School Award** \$250 will be given out on Friday at graduation. Gwen Hunt is the recipient. She will not be at graduation (she is working in Maine).
- **Sixth Grade Awards** Brady McNulty and John Weston Graf were the winners of the book store gift \$25 certificates to Northshire Book Store.
- **Golf Tournament** – it was fun!

- **Plant sale** – honor system sale for left over plants – all gone, but no donations yet. Carey suggests more variety and raffle next year. The Saturday before suggested for less competitions. Arlene will talk to Laura re: mum sale for Fall.
- **Bill** – he’s getting around the state. ISBN has been obtained so it can be sold at bookstores. Owen Crawford in Granville, Art Gallery (Long ago and Far Away), Dorset Consignment will help fund the printing. Carey/Casey discussed promoting the social media end of the Bill program. Bill will have his own Facebook and Instagram page and will tag/tie into the other.
- **Review Budget** – no budget yet.

New Business:

- **Email** – from Meg who is aware of our standing and offered to come back and help until we find a new director. Conflict of interest. It is not a position we were looking to hire that position at this point.
- **Applications** – Carey Braidt, Kimberly Davis, and Paul Thompson. Committee to review the resumes: Judy, Peter, Sarah and Erica, Jean.

Adjourn 8:45 pm Motioned by Arlene/Carey 2nd. Motion carried.

The next meeting will be on July 19th

Submitted by Erica Shott