

**R.K. Kittay Library**  
**Trustee Meeting Minutes - Draft**  
**February 19, 2024**

**Members Present:** Arlene Horn, Judy Zinn, Anniken Davenport, Erica Shott, Sarah Porter, Jean Nardi (7:04) and Director Stephen Niles

**Members Absent:** Carey Braidt

**Call to order at 7:00 pm by Judy Zinn**

**Public Comments:** None

**Approve Minutes** – Approve minutes from January 2024. Sarah moved Arlene second No further discussion. Motion carried

**Financial Report and approval:** Erica reports on preliminary 2024 financials. We will be getting current month P/L and year to date every month. No questions. Motion to approve – Jean moved Arlene second no discussion motion carried.

**Directors Report:**

**Ongoing:**

Allie is continuing to update the info in the catalog.

The first Family Movie Night was a bust due to weather. Stephen will be adding this on to the end of the program cycle.

Met with the Goals Committee to discuss a wish list from a staff perspective. Also met with Randy Welp who specialized in older homes/buildings with his construction business. The Goals Committee was given his recommendations.

Prepping for this year's Easter Egg Hunt has begun. March 30. The hunt will be more challenging this year and golden eggs win a basket. One in each category. Corporations asked for donations so far: Vermont Country Store maybe with a letter. Hershey no, Champlain chocolate no.

**Upcoming:**

PG-13 Movie Night with Barbie wason Saturday Feb 17th @ 5pm. – No one showed. Thinking of doing matinees instead. Maybe PG later perhaps seven in the summer.

We're also hosting a Library Lovers Day that day with sweet treats and a blind date with a book or DVD. These are newer, donated items that are wrapped in Valentine's Day paper with a brief synopsis like a dating profile. Patrons are able to take them for free but shouldn't peek until they get home.

Artist Reception for Rebecca Raymond will be on Saturday Feb 24th 10-12pm to capture some of the coffee morning crowd. That has been drawing nice turnout at library. Her watercolors will be on display until the end of March.

Movie Night: (geared more towards adult audience/PG-13)

02/17 - Barbie

04/20 - Haunting in Venice

06/08 - Guardians of the Galaxy Vol. 3

Family Movie Night: (G/PG)

03/16 - Encanto

05/18 - The Little Mermaid – live action

07/13 – Wonka

Stephen will be scheduling/booking this year's programming by March's meeting. He will have a list of dates/times/programs at that point.

May do Vikings – they do reenactments and they do a three hour engagement with games, history and village set-up.

We have had patronage up and items going out up – comparing 2022 and 2023. One reason may be that other activities in Rupert Village that happen when the library is open is driving traffic.

### **Old Business:**

Casella – old tv and mini fridge - No final word – Granville will take for \$10.

Bookkeeper -update – hired – Maureen Maroney - used three hours this month to start – will be two later.

Goals Committee – Director met with goals committee. Randy came in and looked at the property – To fully renovate and fix all long-term problems inherent in an old building that was used hard would take way too much money. But there are more modest improvements that will add to usability and encourage more visits/activities that are mostly cosmetic. Committee walked through – paint and cleanup. Some additional lighting particularly in children's area. New carpet, more chairs. Perhaps carpet tiles. Seating in children's area. New shelving where old tv was. Shelves in craft area. Blinds too. Revamp kitchen and add on demand hot water. Having a presence in the entryway. Perhaps a new library sign and a flagpole for a library open sign. Moving book drop closer to walkway. New computer for public use. March 9 for cleanout. 2025 may bring more changes – more lighting more staff.

### **New Business:**

Easter Egg Hunt – March 30 - 10:00 AM

High School Scholarship – beginning of March call to schools. Applications by April 1 announce recipient April 15.

Other – brainstorm paint colors.

Thank you notes

Jean and Aileen motion to close

**Adjourn. 8: 17 by Judy Zinn.**

Next meeting – March 18, 2024

Submitted by Anniken Davenport